

1st EPYC European partners meeting

Monday, September 12th 10:30am – 6:30pm | Location: Südstern 8, 10961 Berlin, Germany | Chair: Ben

Agenda:

I. Welcome, overview of agenda and introduction of new partners to the team (Ben) 10

II. Past activities 10

Summary of the ToYAC project to update the new partners from Austria and Italy (Licia)

III. communication and collaboration regulations 15

Summary and clarification of communication and collaboration regulations between partners and the NA including financial issues and a proposal of tools to be used; e.g. Gantt charts (Ben)

IV. Overview of the EPYC project: 15

timeframes, activities, outcomes and milestones (Ben)

V. Work plan 90

Discussion and agreements on the execution of the project's activities, with specific focus on the tasks to be carried out until the next meeting

~ 1pm – 2pm: lunch at kinnaree-thai restaurant close by

VI. External networks 30

Collaborations and networking with external partners nationally and on a European level (Liam?)

VII. Dissemination and media 30

Agreement on media work, public relations – website, newsletters, social networks etc. (Elena)

VIII. Young Carers advisory board 20

how to involve young carers in the project? (Louise and Brigitte)

IX. Evaluation 45

Discussing the evaluation process of the project – including the external evaluation through the Centre for Quality in Care in Berlin (a representative could be present for this discussion) (Versari Marcialli?)

X. Summary of all agreements made during the day (Ben) 15

XI. Next meetings and teleconferences (Ben) 10