

# Checklist for the Going Higher for Student Carers: Recognition Award

## Contact details

Name of university	
Carers lead contact name	
Job title of lead contact	
Address	
Phone number	
Email address	

## Principle 1 – Identify

Criteria	Description of evidence submitted	Checkbox	Points awarded (for Carers Trust Scotland use only)
1.1 Pre-baseline survey completed			
1.2 Carers Support Working Group established			
1.3 Carers Support Working Group meeting/s and remit			
1.4 Carer definition established			
1.5 Statement of Intent to Support Carers			

Criteria	Description of evidence submitted	Checkbox	Points awarded (for Carers Trust Scotland use only)
1.6 Widening access/ participation includes carers			
1.7 Contextualised admissions highlights carers			
1.8 Annual enrolment/ matriculation identification			
1.9 Student carer applicants identified			
1.10 Student carers at the university identified			
1.11 Carer status criteria			
1.12 Links to carers services			

## Principle 2 – Support

Criteria	Description of evidence submitted	Checkbox	Points awarded (for Carers Trust Scotland use only)
2.1 Named carers lead			
2.2 Action Plan			
2.3 Student Carers Support Policy			
2.4 Student Carers Support Policy launched			
2.5 Other relevant policies			
2.6 Publications/ resources			

Criteria	Description of evidence submitted	Checkbox	Points awarded (for Carers Trust Scotland use only)
2.7 Website information			
2.8 Acknowledging carers			
2.9 Referral and signposting			
2.10 Student Association/s' participation			

### Principle 3 – Report

Criteria	Description of evidence submitted	Checkbox	Points awarded (for Carers Trust Scotland use only)
3.1 Promoting local, national and UK wide carer services			
3.2 Data			
3.3 Going Higher for Student Carers: Recognition Award journey			
3.4 Showcasing the Action Plan			
3.5 Promoting Student Carer Support Policy promotion			
3.6 Carers' Support Working Group review			
3.7 Post-baseline survey completed			

**Signed:** .....

**Name:** .....

**Job title:** .....

**Date:** .....

Thank you for completing this form. It should be submitted on a USB stick/CD in electronic format. Each piece of evidence should be labeled with the criteria number, university name and description (for example – 1.1 University of Carers, Pre-baseline survey) and posted to:



**FAO Going Higher for Student Carers Initiative**  
**Carers Trust Scotland**  
**Skypark 3, Suite 1/2**  
**14–18 Elliot Place**  
**Glasgow**  
**G3 8EP**



If you have any queries about the application process, please get in touch with Carers Trust Scotland. Call 0300 123 2008 or email [scotland@carers.org](mailto:scotland@carers.org).



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